

# 2020 Classical Summer School American Academy in Rome

## *Instructions for Applying Online*

The deadline for applications is **11:59 pm December 15, 2019**.

The online application may be used BOTH for admission to the Classical Summer School and consideration for one of several American Academy in Rome scholarships.

**NOTE: Because you must complete the online form in one session (you cannot save it), please have the following materials and information READY BEFORE you begin the application.**

### **Required Documents (files needed for uploading)**

Several documents must be attached to your application. Acceptable file-types are .doc, .docx, .rtf, and .pdf.

Files MUST be labeled with your last name, followed by the file type, i.e. Smith-Essay, Smith-CV, and Smith-Transcript (Smith-Transcript1, Smith-Transcript2, etc.)

You must have the following documents ready for upload BEFORE you begin the application:

1. **Personal Statement** – a statement of no more than 500 words about why you are applying to the Classical Summer School and how you hope that participation in this program will enhance your career and/or academic program. Please be sure to include any previous travel to Italy in this statement.
2. **Curriculum Vitae** – a current C.V., with particular focus on relevant classics-related teaching and/or educational experience, publications, etc.
3. **Transcript(s)** – in PDF FORMAT ONLY, scanned from originals. Please be sure that the scan resolution is legible. Include only the transcript(s) directly related to your background in classics or classics-related fields of study, research, and/or teaching, undergraduate and/or graduate level.

### **Application Sections**

- **Applicant Information:** personal data – name, current address, telephone numbers (home, office, mobile), email address, birth date & place (city, state), citizenship, marital status
- **Teaching Affiliation** (graduate students skip this section): name & address of your school

- **All applicants:** a list of relevant positions (TA-ships, etc.) & special interests within your field; a list of foreign travel & study abroad, with dates of travel; a list of languages read and/or spoken.
- **ALL:** Please indicate what topics you would be interested in discussing presenting on in a brief presentation during the program. These can be based on topics you are interested in exploring for your teaching or research, or syntheses of research topics already presented elsewhere - an opportunity to share your work with others.
- **Supporting materials: Essay, C.V., and transcripts:** in this section you will upload the files described under “Require Documents” above.
- **Financial Aid Information:** Here there is space to include a brief Statement of Financial Hardship outlining any exceptional financial circumstance that would affect your ability to attend the program. You should also indicate if you wish to be considered for an American Academy in Rome scholarship. Please note that some of these scholarships have specific qualification requirements and may be pending available funds. If you indicate “**yes**” in this section you must agree to the terms & conditions of the award in order to be considered for the award. Also, indicate whether you have applied or are applying for other funding from your institution or outside organizations. If your answer is “**yes**” to this question, then please list the all sources to which you are applying and the approximate dates when those decisions will be known.
- **Emergency Contact Information:** You must supply the name, address, and telephone number of a person whom the AAR may contact in the event of an emergency.
- **Sign & Submit:** In this section, check the box for whether you agree or do not agree to the conditions of admission to the Classical Summer School, and sign and date.

QUESTIONS? Please direct all questions about applications to Prof. Gretchen Meyers via email, [gretchen.meyers@fandm.edu](mailto:gretchen.meyers@fandm.edu), or office phone, 717-358-4367.